

**DISTRICT OF UCLUELET**  
MINUTES OF THE REGULAR COUNCIL MEETING  
HELD ELECTRONICALLY AND IN THE GEORGE FRASER COMMUNITY ROOM  
IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE  
**Tuesday, March 26, 2024 at 4:00 PM**

Present:     **Chair:**       Mayor McEwen  
              **Council:**   Councillors Anderson, Hoar, Kennington, and Maftei (Via Zoom)  
              **Staff:**        Duane Lawrence, Chief Administrative Officer  
                          Bruce Greig, Director of Community Planning  
                          Joseph Rotenberg, Manager of Corporate Services  
                          Nancy Owen, Executive Assistant

Regrets:

**1. CALL TO ORDER**

The March 26, 2024, Regular Council Meeting was called to order at 4:00 PM.

**1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH**

**Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.**

**1.2 NOTICE OF VIDEO RECORDING**

**Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.**

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

**3.1 March 26, 2024, Regular Council Meeting Agenda**

2024.2095.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council adopt the March 26, 2024, Regular Council Meeting Agenda as presented.*

CARRIED.

**4. ADOPTION OF MINUTES**

**4.1 March 12, 2024, Regular Council Meeting Minutes**

2024.2096.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** Council adopt the March 12, 2024, Regular Council Meeting Minutes as presented.*

CARRIED.

#### 4.2 March 14, 2024, Special Council Meeting Minutes

2024.2097.REGULAR *IT WAS MOVED AND SECONDED:  
THAT Council adopt the March 14, 2024, Special Council Meeting Minutes  
as presented.*

CARRIED.

### 5. PUBLIC INPUT & DELEGATIONS

#### 5.1 Delegations

**Eddie Kunderman, Operations Manager, Alberni-Clayoquot  
Regional District  
Re: West Coast Transit Service**

The Delegate provided details on the West Coast Transit Service which starts on April 2nd and noted an April 9th launch ceremony at the Pacific Rim Visitor Centre.

In response to Council questions, the Delegate noted the Alberni-Clayoquot Regional District (ACRD) is reviewing options to offer discounted or free tickets to seniors.

### 6. UNFINISHED BUSINESS

There was no unfinished business.

#### 6.1 Procedural Motion to Move into Committee of the Whole

2024.2098.REGULAR *IT WAS MOVED AND SECONDED:  
THAT Council move into a Committee of the Whole.*

CARRIED.

The Committee of the Whole commenced at 4:16 PM.

### 7. COMMITTEE OF THE WHOLE

#### 7.1 Legislative Changes Related to Public Hearings - Order of Operations

**Joseph Rotenberg, Manager of Corporate Services**

2024.2099.REGULAR *IT WAS MOVED AND SECONDED:*

1. **THAT** the Committee of the Whole recommend that Council adopt Approach Number Two, as outlined in Report No. 24-27, when public hearings are prohibited by the Local Government Act for a bylaw; and
2. **THAT** the Committee of the Whole rise and report.

CARRIED.

Council rose from the Committee of the Whole at 4:43 PM.

## 7.2 Council's Consideration of the Committee of the Whole's Recommendation Regarding Report No. 24-27

Council rose from the Committee of the Whole and considered the Committee's recommendation related to Report No. 24-27.

2024.2100.REGULAR *IT WAS MOVED AND SECONDED:*  
*THAT Council adopt Approach Number Two, as outlined in Report No. 24-27, when public hearings are prohibited by the Local Government Act for a bylaw.*

CARRIED.

## 8. BYLAWS

### 8.1 District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024 - AAP Complete *Joseph Rotenberg, Manager of Corporate Services*

Council noted Correspondence Item 11.1, which is a letter in opposition to adoption of the Bylaw and the proposed disposition to the Food Bank on the Edge.

2024.2101.REGULAR *IT WAS MOVED AND SECONDED:*  
*THAT Council adopt District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024.*

CARRIED.

## 9. REPORTS

### 9.1 UBCM Minister Meetings *Duane Lawrence, Chief Administrative Officer*

Council discussed the recommended meeting requests and noted an additional request related to additional staffing for the Ucluelet RCMP detachment.

2024.2102.REGULAR *IT WAS MOVED AND SECONDED:*  
*THAT Council direct staff to prepare ministerial meeting requests on the following topics for the 2024 Union of British Columbia Municipalities conference:*

- a. Fire Hall Grants,*
- b. RCMP Additional Members,*
- c. Supportive Housing, and*
- d. Joint meetings on the:*
  - Lifeguard Program,*
  - BC Transit, and*
  - Cell Service on Highway 4,*
  - e. Health Services.*

**10. NOTICE OF MOTION**

There were no notices of motion.

**11. CORRESPONDENCE**

**11.1 DoU Parkland Disposal Bylaw 1334, 2024 Complaint**  
*Tom and Judy Schmidt*

**11.2 Concerns Over Provincial Short Term Rental Regulations Effect on Existing Ucluelet Businesses**  
*Charley and Rachel Ballantyne*

The Mayor noted that a Staff report will be presented on Bill 35 at an upcoming Regular Council Meeting.

**11.3 Black Rock Oceanfront Resort Signage Request**  
*Lara Kemps, Assistant General Manager, Black Rock Oceanfront Resort*

Council noted Black Rock's request and Staff outlined the process associated with obtaining a sign permit.

Ms. Kemps addressed Council and noted Black Rock would like the way finding signs to include information about their restaurants.

**11.4 Greek Independence Day Celebration**  
*Tasos Stamadianos, Board Member of the Victoria and Vancouver Island Greek Community Society*

**11.5 Invitation from BC Non-Profit Housing Association to Attend Event on April 18, 2024**  
*Lynda Dragan, Executive Assistant, BC Non-Profit Housing Association*

**11.6 April 17 Seniors Luncheon**  
*Patricia Sieber, Chairperson, Sea View Seniors Housing Society*

**11.7 Invitation to Collaborate - Food Security Emergency Planning Project**  
*John Jack, Chair, Alberni-Clayoquot Regional District*

Council noted that the District should participate in this initiative.

**12. INFORMATION ITEMS**

**12.1 Council Strategic Priorities Update**  
*Duane Lawrence, Chief Administrative Officer*

Council noted that they would like to review their Strategic Plan through a workshop facilitated by District Staff.

**12.2 Resolution Tracking - March 2024**

***Joseph Rotenberg, Manager of Corporate Services***

**12.3 UBCM Subscription Renewal Letter**

***Councillor Trish Mandewo, UBCM President***

**12.4 Notification National Model Codes Public Review**

***Jun'ichi Jensen, Acting Executive Director, Building and Safety Standards Branch, Ministry of Housing***

**12.5 2024 AVICC Resolution: Fail to Appear Charges in Policing Statistics**

***Mayor Michelle Staples, The City of Duncan***

**13. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS**

**13.1 Councillor Shawn Anderson**

***Deputy Mayor, April 1 - June 30, 2024***

Councillor Anderson attended the Ucluelet Chamber of Commerce Economic Development Committee's inaugural meeting and the Alberni-Clayoquot Health Network's (ACHN) Table of Partners meeting. At the ACHN an integrated healthcare unit for youth ages 12 - 24 called the Foundry was discussed. It is a drop-in centre where youth can access harm reduction services.

**13.2 Councillor Jennifer Hoar**

***Deputy Mayor, January 1 - March 31, 2024***

Councillor Hoar attended the District of Ucluelet Budget Open House on March 14th. Councillor Hoar noted concerns with graffiti at the Canso Plane Crash landmark in Tofino, and also noted an upcoming Easter Egg Hunt at Big Beach.

**13.3 Councillor Ian Kennington**

***Deputy Mayor, July 1 - September 30, 2024***

Councillor Kennington attended the Ucluelet Chamber of Commerce Economic Development Committee's inaugural meeting.

**13.4 Councillor Mark Maffei**

***Deputy Mayor, October 1 - December 31, 2024***

Councillor Maffei attended the District of Ucluelet Budget Open House on March 14th and noted that the Whale Festival events were a success.

### 13.5 Mayor Marilyn McEwen

On March 13th the Mayor attended an Alberni-Clayoquot Regional Hospital District (ACRHD) Special Board of Directors Meeting where the Board of Directors deferred the decision on a funding request from Island Health for the Ucluelet Primary Care Centre, and Tofino Staff Housing and Sobering and Assessment Centre. Later the same day the Mayor attended the ACRD Board of Directors Meeting where the Long Beach Airport Terminal Building Expansion Plan was approved.

On March 14th the Mayor attended the District of Ucluelet Budget Open House and on March 19th the Mayor attended the Toquaht Nation's Official Community Plan public hearing.

The Mayor noted that the Whale Festival was a big success; on March 15th she attended the Art Splash Reception at Black Rock Resort, on the 16th she was at the Chowder Chowdown, on the 17th she attended the annual parade in Tofino and on the 24th she distributed trophies at the Total Fluke Pickleball Tournament.

### 14. QUESTION PERIOD

There were no questions.

### 15. CLOSED SESSION

There was no closed session.

### 16. ADJOURNMENT

#### 16.1 Resolution to Adjourn

2024.2103.REGULAR *IT WAS MOVED AND SECONDED:*

*THAT the March 26, 2024, Regular Council Meeting be adjourned.*

CARRIED.

The meeting was adjourned at 5:39 PM.

**CERTIFIED CORRECT:**

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Duane Lawrence, Corporate Officer

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Marilyn McEwen, Mayor

